

**Council on Law Enforcement Education and Training**

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**COUNCIL MEETING**  
**Council on Law Enforcement Education and Training**  
**2401 Egypt Road**  
**Ada, OK. 74820**  
**October 18, 2023**  
**10:00 a.m.**  
**AGENDA**

**Note: The Council on Law Enforcement Education and Training may discuss, vote to approve, vote to deny, vote to table, or decide not to vote on any item on this Agenda.**

**Public comment will be limited to items listed on the agenda. Those wishing to speak will be required to sign in and will be allowed no more than 3:00 minutes to speak on the respective agenda item(s).**

**1. Call Meeting to Order**

**2. Roll Call**

Information: Vice-Chairman, Sheriff West will ask for a roll call of members.

**3. Open Meeting Act Compliance**

Information: This meeting is being held in compliance with the Oklahoma Open Meetings Act. Notice was given to the Secretary of State on December 1, 2022, and the agenda posted October 16, 2023.

**4. Welcome to our new OSA appointed Council member, Sheriff Kevin Mitchell, Woodward County Sheriff's Office**

Information: Director Stacy will introduce Sheriff Mitchell to the CLEET Council.

**5. Pledge of Allegiance and Invocation**

Information: Director Stacy would like to welcome Chaplain Norm Standfield to CLEET. Chaplain Standfield will be leading us in the invocation and the Pledge of Allegiance.

**6. Introduction of guests**

**7. Approval of Minutes**

Information: Members will receive a draft copy of the minutes from the Council meeting held on July 19, 2023, as written. The Council will vote to approve or amend minutes.

**Action taken:** \_\_\_\_\_

**8. Election of a Council Chairman**

Information: Pursuant to Rule 390:1-1-3, the chair and vice-chair are to be elected from among the members of the Council during the last regularly scheduled meeting of odd numbered years. Terms for chair and vice-chair are two years and begin on January 1 of the calendar year immediately following the election. Members may serve two consecutive terms in each office.

**Action taken:** \_\_\_\_\_

**9. Election of a Council Vice-chair**

Information: Pursuant to Rule 390:1-1-3, the chair and vice-chair are to be elected from among the members of the Council during the last regularly scheduled meeting of odd numbered years. Terms for chair and vice-chair are two years and begin on January 1 of the calendar year immediately following the election. Members may serve two consecutive terms in each office.

**Action taken:** \_\_\_\_\_

**10. Advisory Council Composition**

Information: A new appointment for the NE Quadrant representative, Agent Robert Fisher, Oklahoma Attorney General. The Advisory Council is seeking appointment. The Council will discuss and vote on the appointment.

**Action taken:** \_\_\_\_\_

**11. Curriculum Review Board Composition**

70 O.S. § 3311(B)(16) one member shall represent a municipal jurisdiction with a population of fifty thousand (50,000) or more and who shall be a management-level CLEET-certified training officer.

The term for Captain Deidre Hughes, Broken Arrow PD, will expire on October 20, 2023. Position advertised 9/1/2023-9/29/2023. Notice sent to the OACP. The CRB is seeking reappointment. The Council will discuss and vote on the reappointment.

**Action taken:** \_\_\_\_\_

**12. Bomb Dog Advisory Council Composition**

Information: A new appointment for the At-large representative, MSgt Chris Spillman, Oklahoma City Police Department. The BDAC is seeking appointment. The Council will discuss and vote on the appointment.

**Action taken:** \_\_\_\_\_

**13. Drug Dog Advisory Council Composition**

Information: The term for Sr. Agent Anthony Moore, OBN, expired on October 14, 2023. The OBN has nominated Sr. Agent Anthony Moore for this position. The DDAC is seeking reappointment. The Council will discuss and vote on the reappointment.

**Action taken:** \_\_\_\_\_

**14. DDAC voted on changes to the Drug Dog Standards and Guidelines**

Information: A member of the DDAC will be in attendance for any questions.

The Council will discuss and vote on the changes. A motion can be made on each change separately or as a group.

## 2. Certification of Drug Dog and Handlers

2.5 Every new drug detection dog handler should go through a basic handler school no less than four weeks. It is recommended the course be accredited by CLEET. This course should be completed prior to attempting to certify as canine team with the State of Oklahoma. The course is meant for beginner (green) handlers and beginner (green) canines.

2.5. a The 4-week training courses for new canine teams will need to be approved by a sub-committee made up of three (3) of the Drug Dog Advisory Council (DDAC) members. Trainers will need to submit their curriculum for evaluation to the DDAC secretary. DDAC secretary will submit it to the sub-committee for review. A majority vote of the members of the sub-committee will approve or deny the training for new canine teams. DDAC sub-committee will submit decision to the DDAC secretary to inform trainer.

2.5. b Trainers will have ten (10) business days to contest the denial by submitting a letter to the DDAC secretary. DDAC secretary will notify the DDAC of a letter received. DDAC will need to call a special meeting to discuss training. During DDAC special meeting the DDAC can deny or approve by majority vote. The DDAC secretary will be responsible for informing the trainer.

2.5. c The criteria the Sub-committee will base approval on will consist of: Length of training; must be no less than four weeks. The team shows familiarity with low and high hides. The school offers indoor, outdoor and vehicle hides. When completed with the school, the handler will show proficiency in reading the dog's behavior.

2.7 If a handler has certified with previous narcotic canines, a two-week course shall suffice.

2.8 The guidelines in 2.5 will not affect continuing education courses, seminars, or conferences.

## 6. Certification Standards

6.3 Revoked

~~A verification of target odors will be conducted prior to deployment of first canine/handler team. This is done by utilizing an Oklahoma state certified handler/canine team.~~

6.13 ~~Electronic or prong collars will be allowed. at the discretion of the evaluation officials. The handler will not be allowed to touch the electric collar remote. The evaluating official may request to hold the remote during certification. No electronic collar will be used in the location of the hidden target odors.~~

Action taken: \_\_\_\_\_

## 15. Peace Officer Reciprocity

Information: Chief Cluck has requested that the Council review administrative rules governing peace officer reciprocity, including the length of time a person may be inactive as a peace officer and still be eligible for reciprocity and whether a person seeking reciprocity in Oklahoma may be granted a provisional reciprocity pending employment by an Oklahoma law enforcement

agency. The Council will discuss and may adopt proposed rule language or assign staff to draft proposed language. Any such proposed rule language will be included in a future notice of rulemaking intent to begin the formal rulemaking process.

**Action taken:** \_\_\_\_\_

## 16. Reports

Information: This is included for informational purposes.

- Extensions of Time Requests
- Actions against peace officers – members will receive the names of individuals whose certification has been suspended, revoked, or voluntarily surrendered since the last meeting. Records of these individuals will be entered into the National Decertification Database.

**No action required.**

## 17. CLEET Financial Report

Information: Members will receive the FY '24 Summary of Expenditures through September 29, 2023.

**No action required.**

## 18. Annual Firearm Requalification for Armed Guards and Private Investigators

Information: The PSAC convened on 10/11/2023. A presentation was made by the PS Field Representative and the PSAC voted unanimously and makes recommendation to the Council for approval of this course.

Standard Re-Qualification:

Scoring 5 points per hits inside the scoring ring. Head shots must strike the head scoring ring. 20 rounds.

- 1-yard line – 2 shots one hand in 3 seconds.
- 3-yard line – 2 shots to the center, 1 shot to the head in 3 seconds.
- 5-yard line – 2 shots standing without support 3 seconds.
- 7-yard line – 3 shots standing without support 3 seconds.
- 15-yard line – 2 shots standing position 4 seconds.
- 25-yard line – 2 shots standing without support 6 seconds.  
From ready gun 3 shots weak side barricade 6 seconds.  
From ready gun 3 shots strong side barricade 6 seconds.

**Action taken:** \_\_\_\_\_

## 19. Private Security Advisory Committee Report

Information: A member of the PSAC may be present to address the Council.

**No action required.**

**20. Advisory Council Report**

Information: A member of the Advisory Council may be present to address the Council.

**No action required.**

**21. Director/Legislative Report**

Information: Executive Director Stacy will discuss matters related to CLEET including day to day operations and training.

**No action required.**

**22. Proposed Executive Session – CLEET Executive Director**

Information: Six-Month Review of the Executive Director, including review and possible adjustment of salary.

Executive Session to discuss CLEET personnel matters pursuant to 25 OS 307 B 1 "Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee."

Vote will be taken to enter into Executive Session. The Executive Session must be authorized by a majority vote of a quorum of members present. (25 O.S. 1995, Section 307) (E) (2).

**Action taken:** \_\_\_\_\_

**Resume Meeting Following Executive Session**

Any vote or action on any item of business considered in an executive session shall be taken in public meeting with the vote of each member publicly cast and recorded. (25 O.S. 1995, Section 307(E) (3).

**Action taken:** \_\_\_\_\_

**Executive Session action:** \_\_\_\_\_

**23. Board Comments**

Information: Council members may make any additional comments on agenda items.

**No action required.**

**24. Public Comments**

Information: Limited to agenda items and no longer than three minutes per person.

**No action required.**

**25. New Business**

Information: Discussion of items not known about prior to posting of agenda.

25 O.S. § 311(A)(10). New Business, “any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting.”

**Action taken:** \_\_\_\_\_

**26. Adjournment**

**Action taken:** \_\_\_\_\_